



DONATION REQUEST POLICY

The Connecticut Sun is committed to partnering with the community in order to enhance the lives of families and youth. Through these partnerships, we provide support and programming in the areas of youth education, fitness and basketball outreach.

We strongly believe community involvement is not only the responsibility of our team, but also an opportunity to show our support for the great number of organizations which work tirelessly to help those in need.

Eligibility

We provide resources (memorabilia, raffle items, prizes and giveaways) to help raise funds for non-profit, tax-exempt 501(c)(3) organizations that fit within the scope of the Connecticut Sun Foundation's mission. The Foundation is dedicated to improving the lives of Connecticut's youth by supporting athletic and educational endeavors. Because of the overwhelming number of requests we receive, an organization may only receive one (1) item within a 12-month period.

Autographed Memorabilia

All requests for autographed memorabilia are limited to auction and/or raffle activities designed to raise funds for non-profit, tax-exempt organizations that have a 501(c)(3) status. It is our policy not to donate autographed merchandise to be used as prizes, volunteer recognition gifts or giveaways. Requests for a non-profit's operating expenses are not considered.

Application Process

- All requests must be submitted in writing on the letterhead of the requesting organization and include the following information:
 - Description/mission of the requesting organization.
 - Specific and detailed description of what you are requesting from the Connecticut Sun.
 - Event purpose, date, time and location.
 - How the item(s) will be used.
 - Event beneficiary, if applicable.
 - Federal Tax ID number or 501 c3 number, if applicable.

- All requests must be received by the Connecticut Sun Community Relations department at least **60 days prior to the event**.

DONATION REQUEST POLICY (continued)

- All requests should be addressed to:
Connecticut Sun
Attn: Donation Request
1 Mohegan Sun Boulevard
Uncasville, CT 06382
Fax: (860) 862-4010
- The Community Relations Department will make every effort to process your request at least **21 days prior to your event.**
- We ask that telephone inquiries regarding status not be made due to the high volume of requests received.
- All decisions made by the staff are final.

Following Up

In order for your organization to be eligible for future donations, you must complete and return the **Donation Request Follow-up Report** that will be included with your donated item(s). This report should be submitted to the Community Relations Department at the above address within **14 days after your event.**

Thank you for your interest in and support of the Connecticut Sun!